



Remember - keep all your appointments. If you do not attend, you may be sentenced without the benefit of a Report.

Your Offender Manager is:

Telephone:

Reports

Pre-Sentence Reports Information for Offenders



What is a Pre-Sentence Report?

A Pre-Sentence Report is only written if you plead guilty or the Court finds you guilty.

It is written by an Offender Manager to tell the Judge or Magistrate more about you so they can decide how best to deal with you.

What is in the Report?

- details of your offence and any previous convictions
- why you did it
- how and where you committed the offence
- how likely you are to break the law again
- how much of a risk to public safety you are
- a proposal for a suitable sentence
- any views the victim wants to bring to the Court's attention

How do you get information about me?

You will be interviewed by a Offender Manager. You will either be told the date of the interview at Court or you will receive a letter. If no letter comes within a week, you must contact the Offender Management Unit. The telephone number is on this leaflet.

The person writing the Report will have the statements you and the victim(s) of your offence(s) made to the Police and details of any previous convictions. They may also have medical or other reports about you. If they need to talk to other people who know you such as your doctor, employer, family or friends, they will not contact them without telling you.

You will be told what information to bring with you.

Who sees the Report?

- you
- your solicitor or barrister
- the Judge or Magistrate
- the Court Legal Adviser
- the prison or approved premise (hostel) if you are sent to one
- the Probation Service

What if I don't agree with what's been written?

If you feel that anything in the Report is unfair or untrue, either you, or your legal representative, can say so in Court.

Confidentiality

Any personal information revealed will be treated with the utmost care. However, if you disclose a crime or there appears to be a risk to the public, it cannot remain confidential. As far as is possible, we will talk to you before any information is passed on.

Your copy of the Pre-Sentence Report is your responsibility. Please keep it safe. It contains personal information about you.

What are my rights?

You will be treated fairly and without discrimination and you are expected to behave in the same way. Cheshire Probation will not accept racist, sexist or other discriminatory behaviour towards you from either staff or other people under Probation supervision.

If, at any other time, you feel unfairly treated, you have the right to complain to the Senior Probation Officer in your area. A leaflet on How to Complain is available from the Offender Management Unit.