



NATIONAL PROBATION SERVICE
for England and Wales

Cheshire

What are my rights?

You will be treated fairly and without discrimination and you are expected to behave in the same way. The Probation Service will not accept racist, sexist or other discriminatory behaviour towards you from either staff or other people under Probation supervision.

If, at any other time, you feel unfairly treated, you have the right to complain to the Community Punishment Manager in your area. Phone the number on this leaflet for information. If you are not satisfied with the response, you can write to the Chief Officer at the address on this leaflet.

Remember – keep all your appointments.

Your Community Punishment Officer is:

Your Community Punishment address is:

Telephone:



NATIONAL PROBATION SERVICE
for England and Wales

Cheshire

Enforcement, rehabilitation and public protection

Beech House, Park West,
Sealand Road, Chester CH1 4RJ
Tel: 01244 394500
Fax: 01244 394507
Web: www.cheshireprobation.org



Community Punishment Order

Information for Offenders

The Court has sentenced you to a Community Punishment Order. You will be supervised by the Probation Service while you carry out unpaid work for the good of the community as punishment for the harm you have done.

This leaflet explains what you have to do and what is expected of you.

What do I have to do?

The Court decides how many hours between 40 and 240 you have to work. Before you leave Court, you are told when and where to start your Community Punishment Order.

You must:

- obey all the conditions of your Order
- keep all appointments and arrive on time
- report at least once a week, at the time and place as instructed, until all your hours are completed
- inform your Community Punishment Officer of any changes that may affect you attending e.g. getting a full-time job or starting full-time education
- obey all instructions given by your work supervisor
- not turn up under the influence of drugs, alcohol or solvents
- not move address without permission
- not go abroad without permission
- not re-offend

What kind of work will I do?

The work will be demanding but we try to use any skills or interests you have. The work could involve:

- helping community groups with painting and decorating or gardening
- improving the environment by ground clearance or conservation work
- contributing to community safety by doing work to reduce crime such as fitting window locks

You will work a minimum of six hours every week. If you are employed, these will be arranged outside your normal working hours.

How do I get to work?

You will be transported from your reporting point to and from the work site. If you spend more than 30 minutes travelling to the reporting point, this time will be taken off your Community Punishment hours. In cases of hardship, fares to the reporting point may be paid if you show a valid ticket.

What do I wear?

Dress sensibly and wear warm clothing in cold weather. Bring a packed lunch for your 30 minute break. Do not bring expensive items such as radios, mobile phones, jewellery or more cash than you need as we do not accept responsibility for any personal property lost when carrying out Community Punishment work. We will provide any protective clothing and equipment such as visors, boots or earmuffs. You must wear these as instructed.

What happens if I break the conditions of my Order?

The first time, you will receive a final warning letter. If you turn up late, do no work, behave unacceptably or break any of the conditions a second time, you will be returned to Court. The Court may fine you, order you to do more hours or to go to an Attendance Centre (if you are under 21). You may also be re-sentenced for your original offence(s).

If you can't attend a work session for any reason, you must contact your Community Punishment Officer straight away to explain. If this is not accepted, you will be returned to Court. If you are ill, you must give a doctor's sick note (not a self-certificate) to your Community Punishment Officer within five working days.

Confidentiality

Any personal information revealed will be treated with the utmost care. However, if you disclose a crime or there appears to be a risk to the public, it cannot remain confidential. As far as is possible, we will talk to you before any information is passed on.